

**REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY**

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

MEMBERS PRESENT: James Benson, Andrew Cangiano, Brian McNeilly, Michael Pucilowski, Steven Rattner, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, John Sylvester

MEMBERS ABSENT: Michael Grogan, Melanie Michetti

OTHERS PRESENT: Sue Reed Esq., Jim Wancho PE, James Schilling MSA Director, Marvin Joss Administrative

Attendance Roll Call:

Mr. Benson	Present	Mr. Rattner	Present
Mr. Cangiano	Present	Mr. Romano	Present
Mr. Grogan	Absent	Mr. Schindelar	Present
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Absent	Mr. Still	Present
Mr. Pucilowski	Present	Mr. Sylvester	Present

Chairman Rattner opened and closed the meeting to the public.

The regular meeting minutes of August 22, 2019 were approved on a motion offered by Mr. Still, seconded by Mr. Sylvester. Roll Call:

Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Abstain	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Abstain
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

The closed session meeting minutes of August 22, 2019 were approved on a motion offered by Mr. Still, seconded by Mr. Pucilowski. Roll Call:

Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Abstain	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Abstain
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

The Financial Reports of August 31 2019 was accepted on a motion offered by Mr. McNeilly, seconded by Mr. Schindelar and the affirmative roll call vote of members present.

Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

**Financial Report- August 31 2019**  
**Operating Account**

**Musconetcong Sewerage Authority**  
**Budget vs. Actual Expenditure Report**  
 January 1 through August 30, 2019

12:42 PM  
 09/19/2019  
 Accrual Basis

	Under/over			
	Jan 1 - Aug 30, 19	Budget	Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Net Position Utilized	107,978.00	107,978.00	0.00	100.0%
Sale of Equipment	0.00	0.00	0.00	0.0%
budget reimbursement	0.00	0.00	0.00	0.0%
compost/sludge	0.00	0.00	0.00	0.0%
interest	21,061.17	0.00	21,061.17	100.0%
trustee passdown	3,320,551.67	4,427,402.00	-1,106,850.33	75.0%
<b>Total Income</b>	<b>3,449,590.84</b>	<b>4,535,380.00</b>	<b>-1,085,789.16</b>	<b>76.06%</b>
Cost of Goods Sold	0.00	0.00	0.00	0.0%
<b>Gross Profit</b>	<b>3,449,590.84</b>	<b>4,535,380.00</b>	<b>-1,085,789.16</b>	<b>76.06%</b>
<b>Expense</b>				
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
<b>Personnel Services</b>				
B-1 · Administrative-S&W	99,151.10	172,000.00	-72,848.90	57.65%
B-14 · Operating-S&W	430,048.96	667,500.00	-237,451.04	64.43%
Personnel Services - Other	0.00	0.00	0.00	0.0%
<b>Total Personnel Services</b>	<b>529,200.06</b>	<b>839,500.00</b>	<b>-310,299.94</b>	<b>63.04%</b>
<b>Employee Benefits</b>				
B-9 · Pension	96,455.00	102,000.00	-5,545.00	94.56%
B-8 · Social Security	38,902.29	65,500.00	-26,597.71	59.39%
B-10 · Hosp	106,714.92	200,000.00	-93,285.08	53.36%
B-11 · Disability Insurance	4,879.38	10,000.00	-5,120.62	48.79%
B-6 · Unemployment	5,445.54	7,000.00	-1,554.46	77.79%
Employee Benefits - Other	0.00	0.00	0.00	0.0%
<b>Total Employee Benefits</b>	<b>252,397.13</b>	<b>384,500.00</b>	<b>-132,102.87</b>	<b>65.64%</b>
<b>Administration Expenses</b>				
B-2 · Administrative-OE	12,251.73	40,000.00	-27,748.27	30.63%
Administration Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total Administration Expenses</b>	<b>12,251.73</b>	<b>40,000.00</b>	<b>-27,748.27</b>	<b>30.63%</b>
<b>Operations and Maintenance</b>				
B-3 · Legal	18,064.10	30,000.00	-11,935.90	60.21%
B-4 · Audit	10,202.12	15,000.00	-4,797.88	68.01%
B-5 · Engineer	17,659.73	30,000.00	-12,340.27	58.87%
B-15 · Telephone	14,645.62	20,000.00	-5,354.38	73.23%
B-16 · Electric	212,780.48	482,500.00	-269,719.52	44.1%
B-17 · Propane/Fuel Oil	9,622.94	29,000.00	-19,377.06	33.18%
B-18 · Supplies/Chemicals	118,852.00	200,000.00	-81,148.00	59.43%
B-27 · Laboratory Supplies	5,136.85	12,000.00	-6,863.15	42.81%
B-13 · Office	21,601.26	25,000.00	-3,398.74	86.41%
B-31 · External Services	24,506.70	70,000.00	-45,493.30	35.01%

	Under/over			
	Jan 1 - Aug 30, 19	Budget	Budget	% of Budget
B-28 · Education/Training	11,726.73	20,000.00	-8,273.27	68.63%
B-25 · Laboratory Fees	6,311.27	30,000.00	-23,688.73	21.04%
B-19 · Maintenance/Repairs	82,538.94	200,000.00	-117,461.06	41.27%
B-20 · Insurance	99,361.00	110,000.00	-10,639.00	90.33%
B-24 · NJDEP Fees	20,467.15	25,000.00	-4,532.85	81.87%
B-12 · Trustee Admin Fee	7,515.00	20,000.00	-12,485.00	37.58%
B-23 · Permit Appl/Compliance Fees	5,682.60	25,000.00	-19,417.40	22.33%
B-21 · Equipment	43,300.05	60,000.00	-16,699.95	72.17%
B-26 · Sludge Disposal	320,866.00	720,000.00	-399,145.00	44.66%
B-22 · Contingeny	0.00	25,000.00	-25,000.00	0.0%
Operations and Maintenance - Other	0.00	0.00	0.00	0.0%
<b>Total Operations and Maintenance</b>	<b>1,050,729.64</b>	<b>2,148,500.00</b>	<b>-1,097,770.46</b>	<b>48.91%</b>
<b>Debt Service</b>	<b>711,431.19</b>	<b>722,880.00</b>	<b>-11,448.81</b>	<b>98.42%</b>
<b>Reserves</b>				
B-7 · Reserve for Future Retirement	0.00	0.00	0.00	0.0%
B-29 · Capital Improvement	272,165.92	300,000.00	-27,834.08	90.72%
B-30 · Renewal & Replacement	75,000.00	100,000.00	-25,000.00	75.0%
Reserve - Other	0.00	0.00	0.00	0.0%
<b>Total Reserves</b>	<b>347,165.92</b>	<b>400,000.00</b>	<b>-52,834.08</b>	<b>86.79%</b>
<b>Total Expense</b>	<b>2,903,175.57</b>	<b>4,535,380.00</b>	<b>-1,632,204.43</b>	<b>64.01%</b>
<b>Net Ordinary Income</b>	<b>546,415.27</b>	<b>0.00</b>	<b>546,415.27</b>	<b>100.0%</b>
<b>Other Income/Expense</b>				
Other Income	28.00	0.00	28.00	100.0%
Other Expense	0.00	0.00	0.00	0.0%
<b>Net Other Income</b>	<b>28.00</b>	<b>0.00</b>	<b>28.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>546,443.27</b>	<b>0.00</b>	<b>546,443.27</b>	<b>100.0%</b>

Musconetcong Sewerage Authority  
Balance Sheet  
As of August 31, 2019

	Aug 31, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Operating Acct TD Bank	1,446,773.71
Payroll Account TD Bank 2014	11,274.80
Capital Improvement TD Bank	529,312.09
Escrow Account TD Bank	8,297.99
Renewal & Replacement TD Bank	460,106.97
Petty Cash	150.00
<b>Total Checking/Savings</b>	<b>2,455,915.56</b>
<b>Total Current Assets</b>	<b>2,455,915.56</b>
<b>Fixed Assets</b>	
Construction In Progress	140,812.54
Accumulated Depreciation	-34,578,211.27
Capital Assets, Depreciated	60,341,541.86
Land	505,700.00
<b>Total Fixed Assets</b>	<b>26,409,843.13</b>
<b>Other Assets</b>	
Def. Pension Outflows	755,408.00
<b>Total Other Assets</b>	<b>755,408.00</b>
<b>TOTAL ASSETS</b>	<b>29,621,164.69</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Accrued Payroll Liabilities	
PERS - Contributions	6,897.41
PERS - Loans	4,742.98
PERS - Insurance	476.94
Union Dues	975.00
Accrued Payroll Liabilities - Other	10,364.37
<b>Total Accrued Payroll Liabilities</b>	<b>23,456.70</b>
<b>Escrow Deposits Payable</b>	
QuickChek Roxbury	210.00
700 International Drive	315.00
Woodmont Park at Roxbury	139.80
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	-585.00
Progressive Properties	-6.60
NJFTZ - Active Adult Community	-450.00
ITC East WQMP Amendment	397.90
Hopatcong State Park WQMP Amend	820.00
Fratelli Boretta Facility ITC	300.00
Crownpoint Multifamily Project	1,084.50
Byram-Stanhope Sewer Agreement	126.80
Mount Olive Mews	1,300.00
Pub 199a	707.50
RD Management WQMP	2,191.00
Escrow Deposits Payable - Other	5,561.49
<b>Total Escrow Deposits Payable</b>	<b>12,193.14</b>

12:32 PM  
09/19/19  
Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
As of August 31, 2019

	Aug 31, 19
Compensated Absenses Payable	50,613.64
Accrued Interest Payable	45,350.00
Accounts Payable - Pension	96,458.00
Accrued Liabilities	8,550.22
<b>Total Other Current Liabilities</b>	<b>236,621.70</b>
<b>Total Current Liabilities</b>	<b>236,621.70</b>
<b>Long Term Liabilities</b>	
Net Pension Liability	2,423,796.00
Loans Payable	4,030,840.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	30,600.00
Def. Pension Inflows	486,521.00
<b>Total Def. Inflows of Resources</b>	<b>517,121.00</b>
<b>Total Long Term Liabilities</b>	<b>6,971,757.38</b>
<b>Total Liabilities</b>	<b>7,208,379.08</b>
<b>Equity</b>	
Net Investment In Capital Asset	22,348,403.00
Restricted	
Current Debt Service	81,956.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
Contract 310 Phase III Air Pamt	309.67
Contract 305 NJIB Application	9,029.83
Contract 300 Influent Screening	110,489.79
Contract 295 Tertiary Trtmt	384,075.30
B-29 Capital Improvements - Other	75,979.31
<b>Total B-29 Capital Improvements</b>	<b>579,883.90</b>
B-30 Renewal and Replacement	
Contract 320 #3 & 4 Drive Units	121,000.00
Contract 315 Sludge Pumps Eval	2,673.00
B-30 Renewal and Replacement - Other	361,434.40
<b>Total B-30 Renewal and Replacement</b>	<b>485,107.40</b>
Operations	60,000.00
<b>Total Restricted</b>	<b>1,246,947.30</b>
Unrestricted	
Designated	101,880.00
Undesignated	-1,766,673.71
<b>Total Unrestricted</b>	<b>-1,664,793.71</b>
32000 - Retained Earnings	147,616.41
Net Income	334,612.61
<b>Total Equity</b>	<b>22,412,785.61</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>29,621,164.69</b>

The **Pending Vouchers** for the month of September were approved for payment on a motion offered by Mr. McNeilly, seconded by Mr. Schindelar and the affirmative roll call vote of members present.

Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

**Musconetcong Sewerage Authority**  
**Monthly Bill List**  
September 26, 2019

1:06 PM  
09/19/2019

Name	Memo	Split	Amount
<b>Operating Account</b>			
Allen, Scott	eye glasses for family	B-10 · Hosp	393.00
American Wear	Uniform services Aug 13 to Sep 10	B-31 · External Services	749.10
Aqua Pro-Tech Laboratories	Lab testing- Invoice 9070062M	B-25 · Laboratory Fees	607.70
Aqua Pro-Tech Laboratories	Lab testing-Invoice #9080003M	B-25 · Laboratory Fees	1,668.60
Aqua Pro-Tech Laboratories	Lab testing inv# 9070062M	B-25 · Laboratory Fees	607.70
Barbato, Nicholas	license renewal & dental/eye reimburse	B-2 & B-10 Admn & Hosp	363.96
Barbato, Nicholas	Work boot reimbursement	B-18 · Supplies/Chemicals	44.62
Bio Triad Environmental, Inc.	Accoustia Polymer Mixing Feed System-final payme	B-21 · Equipment	5,735.50
Blue Diamond Disposal, Inc.	Sept service- Invoice 518491	B-31 · External Services	312.37
Blue Diamond Disposal, Inc.	30 yard container Inv#519568	B-31 · External Services	562.37
Constellation New Energy Inc.	Main plant. Customer # 7285915-6	B-16 · Electric	13,847.29
Ferraioli, Wielkocz, Carullo & Cuva, PA	Accounting assistance	B-4 · Audit	896.06
Fisher Scientific	Lab supplies-Acct # 566025001	B-27 · Laboratory Supplies	413.88
Franks Trattoria	Safety meeting and annual training	B-28 · Education/Training	340.00
JCP&L	Pump stations Jun 27 to Jul 26	B-16 · Electric	3,686.47
JCP&L	Main Plant for August. Acct #100106392077	B-16 · Electric	5,922.88
Lackawanna Computer Repair	Internal network consulting & installation	B-13 · Office	891.94
Lackawanna Computer Repair	monlor and email/tech services	B-31 · External Services	884.44
McMaster-Carr Supply Co.	Various couplings Inv 14949163	B-19 · Maintenance/Repairs	178.24
Nelcong Hardware Co.	various supplies	B-19 · Maintenance/Repairs	66.25
NJ American Water Co.	Water service	B-31 · External Services	755.03
NJ Division of Pensions & Benefits	Location 02-31400	B-9 · Pension	66.78
Nusbaum, Stein,Goldstein,Bronstein, Kron	general legal and quarterly retainer	B-3 · Legal	3,521.80
One Call Concepts, Inc.	August servica. Inv # 9085429	B-2 · Administrative-OE	64.40
Passaic Valley Sewerage Comm	Liquid waste acceptance. Inv # 516689	B-26 · Sludge Disposal	32,491.20
PCS Pump and Process	provide & Install AC temp sensor	B-19 · Maintenance/Repairs	900.47
Precision Electric Motor Works	ABS Sulzer Pump rebuild	B-19 · Maintenance/Repairs	4,742.95
PS&S	General Engineering. Invoice # 135138	B-5 · Engineer	1,150.08
Quinn, Shane	work boot reimbursement	B-18 · Supplies/Chemicals	84.88
Roxbury Twp. Water Dept.	Water bill acct 8260-0 & 9318-0	B-31 · External Services	134.94
Russell Reid	July Sludge hauling	B-26 · Sludge Disposal	22,372.10
Russell Reid	Aug Sludge hauling	B-26 · Sludge Disposal	24,005.10
Schilling, James	milleage reimbursement and Parking at meeting	B-2 · Administrative-OE	88.47
Tritec Office Equipment	quarterly copler service contract	B-13 · Office	75.61
USALCO	DelPAC 1525 inv#1348911 & 1350758	B-18 · Supplies/Chemicals	11,491.07
Verizon	Phone & internet	B-15 · Telephone	871.00
Verizon	Phone & Internet	B-15 · Telephone	861.85
Verizon Communications	WIFI service- acct 155 312 102 0001 73	B-15 · Telephone	50.26
Water Environment Federation	Schindelar membership dues	B-28 · Education/Training	172.00
Wex Bank	motor vehicla gasoline-inv# 61243360	B-17 · Propane/Fuel Oil	459.14
<b>TOTAL FROM OPERATING ACCOUNT.....</b>			<b>142,811.40</b>



Capital Account

PS&S	Influent Screening project. Invoice #135137	B-29 - Capital Improvement	6,054.28
PS&S	Contract 295 Tertiary treatment services. Inv # 1351	B-29 - Capital Improvement	33,548.87
PS&S	NI I Bank Coordination Inv # 135136	B-29 - Capital Improvement	4,314.12
	<b>TOTAL FROM CAPITAL ACCOUNT.....</b>		<b>43,917.27</b>

Escrow Account

None

Renewal and Replacement

None

**TOTAL TO BE PAID FROM ALL ACCOUNTS.....** **185,428.67**

Already paid prior to meeting

Payroll 9/5/19			29,688.69
Payroll 8/30/19- employee retro pay			1,512.31
Payroll 9/20			29,796.16
State of NJ Health Benefits	online		11,346.78
State of NJ Fire Enforcement	online		257.00
Valic 9/3/19	employee passthrough		500.00
Valic 9/18/19	employee passthrough		450.00
Unum	Disability Insurance-online		1,077.60
	<b>TOTAL ALREADY PAID PRIOR TO SEPT MEETING.....</b>		<b>74,628.44</b>

The following **correspondence** for the month of September was received and filed on a motion offered by Mr. McNeilly, seconded by Mr. Pucilowski and the affirmative vote of members present.

- A. NJWB Project S340384-9, Review of Documents
- B. PS&S Request for Contract Amendment Wastewater Treatment Plant Improvement NJ I – Bank Coordination
- C. Life Hazard Certification of Registration
- D. New Jersey Uniform Fire Code Certificate of Inspection
- E. A.E.A. Annual Conference Information
- \* F. Letter from Roxbury, re: Hopatcong State Park Sewer Extension
- \* G. USEPA, Warehouse, 700 International Drive, Township of Mount Olive

F. - Commissioner Schindelar commented that the odor issues need to be addressed regarding Hopatcong State Park Sewer Extension as well as Mt. Olive's meter chamber.

G. - Chairman Rattner asked the Engineer about the term "Partial Grant Waiver" regarding 700 International Drive.

**Monthly Reports:**

Mr. Schilling asked the commissioners if there were any questions regarding his monthly report.

- Discussion regarding Morris County Road work as submitted in the report.
- Commissioner Pucilowski asked about the Centrifugal Pump installation process, status, ancillary materials and schedule.
- Updated Board on upcoming A.E.A. and N.J.L.M. conference registrations and room accommodations. Members were provided signup sheets and asked to submit by 10/16/19 in time for the October 24<sup>th</sup> meeting.
- Primary Clarifier # 4 drained, cleaned and ready for replacement and completed.
- Third quarter IROC completed and submitted.

The Director's Report, and Repairs and Maintenance Report, for the month of September were accepted on a motion offered by Mr. Benson, seconded by Mr. Schindelar and the affirmative vote of members present.

ALL IN-FAVOR VOTE

The Engineer's Report for the month of September was accepted on a motion offered by Mr. Still, seconded by Mr. Schindelar and the affirmative vote of members present.

- Working on NJ I Bank submission and advertising. Waiting on comments from NJDEP.
- Primary Clarifier #4 online.

ALL IN-FAVOR VOTE

**New Business:**

- Resolution 19-50, Authorizing the Director to Receive Sealed Bids for Contract 300 for a New Screening Facility as Described in the Technical Specifications for said work on October 15, 2019 at 10:00 am at the MSA.
- \* Resolution 19-51, Authorizing a Change Order to PS&S for Work Relating to NJ I Bank.

Commissioner Pucilowski asked for a nomination / appointment to the Engineering Committee. Chairman Rattner appointed Commissioner Elmer Still.

Resolution No. 19-50 was offered on a motion by Mr. Schindelar, seconded by Mr. Pucilowski and the affirmative roll call vote of members present. "AS AMENDED"

Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

**RESOLUTION NO. 19-50**

Resolution of the Musconetcong Sewerage Authority ("MSA")  
Authorizing the Director to Receive Sealed Proposals for  
Contract No. 300 for a New Influent Screening Facility as Described in the Technical  
Specifications for said Work on October 15, 2019 at 10:00 a.m. in the Office of the  
MSA's Water Pollution Control Facility

- Amended to reflect Authorization to Advertise on or about October 15, 2019.
- Discussion regarding the process and timelines.
- Discussion regarding NJDEP comments.

Resolution No. 19-51 was offered on a motion by Mr. Schwab, seconded by Mr. Benson and the affirmative roll call vote of members present.

Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

**RESOLUTION NO. 19-51**

Resolution of the Musconetcong Sewerage Authority  
Authorizing a Change Order in the Award of a Contract for Professional  
Services to PS&S for Work Relating to an application for Financing  
with the New Jersey I-Bank

- Commissioner Pucilowski commented that the new resolution didn't include the previous resolutions. Fully executed and historical resolutions need to be included.

**Old Business:**

**Resolution 19-46, Authorizing Award of a Contract of Professional Services to PS&S**

Resolution No. 19-46 was offered on a motion by Mr. Pucilowski, seconded by Mr. Still and the affirmative roll call vote of members present.

Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

**RESOLUTION NO. 19-46**

**Resolution of the Musconetcong Sewerage Authority ("MSA")  
Authorizing a Change Order in a Contract for Professional Services Awarded to  
Paulus, Sokolowski & Sartor, LLC ("PS&S") in Connection  
with MSA's Application for an NJDEP Air Permit**

Commissioner Schwab added that the previous resolutions be included.

**Closed Session: 8:06PM**

Closed Session was offered on a motion by Mr. Pucilowski, seconded by Mr. Schwab and the affirmative roll call vote of members present.

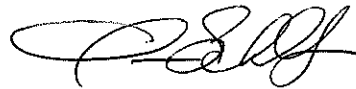
Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Personnel – Contract Negotiations

**Adjournment:**

Motion made by Mr. Still, seconded by Mr. Romano and the affirmative vote of members present, Chairman Rattner adjourned the meeting at 8:27 PM.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'J. Schilling', written in a cursive style.

James Schilling  
Director